

As collaborator of the Thailand-Vietnam Socio-Economic Panel (TVSEP) research project, the Vietnam National Research Data Collection Center (NRDCC) at Hue University of Agriculture and Forestry, in cooperation with Leibniz University Hannover, Germany invites applications for the position of:

### **Provincial Team Leader Assistant (3 vacancies)**

TVSEP is a research project funded by the German Research Foundation (DFG) and has been carrying out panel surveys since 2007. The project will undertake the seventh panel wave in June/July 2017 among some 1900 rural households in Ha Tinh, Thua Thien Hue and Dak Lak provinces.

#### **Tasks**

The Provincial Team Leader assistant will assist the provincial team Leader to supervise 15 enumerators and 3 sub-team leaders for data collection in one of our survey sites by using a comprehensive tablet questionnaire. Her/his tasks also include checking collected data day-by-day during the survey period, as well as responsible for administrative tasks and manage survey budget and supply according to her/his team during the survey period. The Provincial Team Leader assistant will also join sub-team leaders training and assist enumerators training in Hue, Vietnam.

#### **Qualifications**

Education: Master or bachelor degree in Agricultural Economics, Economics, other Social Sciences or Agriculture with a strong socioeconomic orientation.

Experience: Extensive field experience in conducting socio-economic household surveys in Vietnam is a prerequisite, particularly in the Central and Highland of Vietnam.

Others: Proven ability to manage multiple tasks. Be able to participate in relevant activities and lead the survey team during the period of **21.06.2017 – 08.08.2017**. Good knowledge of oral English will be an asset.

#### **Offer**

The Provincial Team Leader Assistant will be a short-term employee of the TVSEP-NRDCC Vietnam with the lump sum payment of 25,000,000 VND and some additional performance-based bonuses if meet the performance standards. TVSEP project will also fund for travel, accommodation and food during the training and survey period.

#### **Applications**

The Closing date for receipt of applications is 31 May 2017. Application documents include a motivation letter stating your interest and qualifications for the position, a CV, a transcript of academic record and certificates, and the names and contact details of two referees. Please send your application by e-mail to the Manager of TVSEP-NRDCC Vietnam, Ms. Mai Thanh Tu ([thanhtu.tvsep@gmail.com](mailto:thanhtu.tvsep@gmail.com)) and copied to the TVSEP Research Database Manager, Dr. Rattiya Lippe, Leibniz University Hannover ([lippe@ifgb.uni-hannover.de](mailto:lippe@ifgb.uni-hannover.de)) quoting the position you are applying to as subject of the email. Please note that only qualified candidates will be contacted for the interview.

#### **Enquiries can be sent to:**

Ms. Nguyen Thi Lan Huong, Administrative Officer, ([lanhuong.hce@gmail.com](mailto:lanhuong.hce@gmail.com)) or 0943.648.217